

BASIC RESPONSIBILITIES OF A HEALTH CENTER BOARD

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BASIC RESPONSIBILITIES OF A HEALTH CENTER BOARD

- Define and Preserve the Mission of the Organization
- Make Policy
- Safeguard the Assets
- Select, Evaluate and Support CEO
- Monitor & Evaluate Performance
- Plan

DEFINE AND PRESERVE THE MISSION

- Clarity and understanding of the purpose of the organization
- Mission fulfilled through realistic goals and objectives
- Organization's activities consistent with the mission

MAKE POLICY

- Operations
- Personnel Management
- Fiscal Management
- By-laws

SAFEGUARD THE ASSETS

- Understand where the money is coming from
- Understand how the money is being spent
- Understand how to plan for needed services and growth

SELECT, EVALUATE, AND SUPPORT THE CEO

- Selection is the responsibility of the entire Board
- Annual performance evaluations
- Support the CEO with the resources required to carry out policies

MONITOR AND EVALUATE THE ORGANIZATION AND BOARD PERFORMANCE

- Mission, goals/objectives being accomplished
 - industry performance standards
 - budget, financial plan, business plan
 - past performance
- Annual Board self-evaluation
 - written policy
 - Board's goals/organization goals

PLAN FOR THE LONG-RANGE FUTURE OF THE ORGANIZATION

- Commitment of the Board and staff is key
- Strategic plan: 3 year time frame
- Short term planning: annual sessions (retreat)
- Evaluation strategy is essential to the process

INDIVIDUAL RESPONSIBILITY

The Duty of Care

- board member should be reasonably careful when making decision

The Duty of Loyalty

- allegiance to the organization (Conflict of Interest)

The Duty of Obedience

- behavior consistent with policies of the organization (Code of Conduct)